Board of Education Meeting Minutes
Tuesday, August 17, 2021
Administration Office

Members Present: Nick Hegarty, Tim Swedean, Fr. Terry Roder, Fr. Brad Pelzel, Rick Bertrand, Jacki Kelly, Fr. David Esquilliano, Jennifer Rose-Bass, Melissa Uhl, Dan Kriener

*via phone conference: Doug Skinner

Members Absent: Fr. David Hemann, Luis Villalobos, Bridget Breen

Staff Present: John Flanery, Jeanette Frey, Marisa O’Connell

Business

1. Opening Prayer – 5:00 p.m. led by Fr. Terry Roder

2. Approval of June 15, 2021 board meeting minutes
   Motion by Fr. Brad Pelzel; Seconded by Fr. Tim Swedean
   All in favor: Aye

   Guests: Northwest Iowa Fire Affiliate
   - Ryan Allen
   - Megan Allen
   - Bev Wharton
   - Timm Funk
   - Patty Lansink, Diocesan Superintendent

   Purpose of the Fire Foundation
   - Families for inclusive Catholic Education
   - Raising awareness and financial support for children with special educational needs
   - Students with IEP’s will bring in Federal funds
   - Challenge to find educators with special education qualifications
   - Change public view that Catholic schools are unable to serve special needs students (notices in parish bulletins etc.)
   - Board of Education needs to support serving children with IEP’s

3. President’s report
   a. Covid Plan
      • Changes could happen anytime
   b. Enrollment Update
      • Confident that we have over 1520 students enrolled
   c. 3-year-old Program Expansion
      • Moving Julie Berenstein to full time
      • Will provide all day program
      • Angel House is closing in September due to lack of children
      • Possible expansion elsewhere if successful
      • 8-1 capacity for 3-year-old program
d. Advancement
   • Prenger not interested in 3-year contract – 3rd year removed
   • July 29th was last day of contract
   • $43,000 placed back in budget after removing 3rd year of contract

e. EANS Funds
   • Technology is where most of the funds have been utilized
   • $250,000 has been spent and should be reimbursed to BHCS in October
   • Second round of EANS funds should be in January
   • “ECF” Emergency Connectivity Fund (7.17 billion). BHCS applied for $160,000; ECF goes through ERATE

f. Parking Lot Update
   • Almost completed, finishing light poles

g. Weight Room Update
   • Jerad Higman brought in custom benches for weight room

h. Crusader Courtyard Ribbon Cutting Ceremony
   • Scheduled for September 16th – all board members are invited

i. Personnel Updates
   • All teacher positions filled; moved teachers to back-fill openings; using paraprofessionals to back-fill open teacher positions

j. ISASP Scores
   • 2021-2022 preliminary reports indicate numbers look same – 10 to 30 points higher than Iowa State average

4. Sub-Committee Reports
   a. Academics
      • Luis Villalobos unavailable for update.
   b. Catholic Identity
      • During meeting, Fr. Shane discussed a Catholic 101 Resource book for teachers
   c. Enrollment & Marketing
      • Parent/Ambassador event
      • 3-4 families per ambassador
      • Open House scheduled
      • Hispanic Fundraisers discussed
      • Homecoming plans (asking elementary schools for floats)
      • Win/Win Program
   d. Finance
      • Approximately 20 payment plan agreements issued
      • Parish Assessments getting caught up
      • Debt Refinancing
         o Diocesan requirements
         o Out of debt in 9 years
   e. Leadership & Governance
      • Diocesan policies are incorporated in handbook
      • Incorporate handbook as our policy
      • Wellness policy (on website)-add goals to that policy
      • Handbooks are out of date – review changes in April before going to print in May
      • We follow Diocesan policies
5. Move to Adjourn
   • Motion to adjourn – Jennifer Rose Bass
   • Seconded – Tim Swedean

Next meeting Tuesday, September 21st, 2021, at 5:00 p.m.