

NEWINGTON SCHOOL DISTRICT
School Administrative Unit 50
48 Post Road, Greenland, New Hampshire 03840
Phone (603) 422-9572 Fax (603) 422-9575

The regular monthly meeting of the Newington School Board took place on Tuesday, August 8, 2017 at 6:00 p.m. at the Newington Public School.

PRESENT:

School Board Members: Mark Joyce (Chair)
Jack O'Reilly

Administrators: Salvatore Petralia, Superintendent
James Katkin, Business Administrator
Amy Ransom, Assistant Business Administrator.
Peter Latchaw, Principal

Visitors: Chief Mike Bilodeau, Officer Mike Sullivan, Officer Sean O'Reilly, of
the Newington Police Department

CALL TO ORDER – Dr. Joyce called the meeting to order at 6:00 p.m.

SECRETARY'S REPORT

On a motion by Mr. O'Reilly, seconded by Dr. Joyce, the public minutes of 07/11/17 were approved.
Vote: 2:0

FINANCIAL REPORT

On a motion by Mr. O'Reilly, seconded by Dr. Joyce, the manifest for 07/12/17 through 07/28/17 was
unanimously approved in the amount of \$150,486.60. Vote: 2:0

On a motion by Mr. O'Reilly, seconded by Dr. Joyce, the manifest for 07/29/17 through 08/04/17 was
unanimously approved in the amount of \$8,797.80. Vote: 2:0

Mr. Petralia indicated that Mr. Katkin has completed the end-of-year financials for FY 2016-2017 and
will be available to review the DOE 25, the MS 25, and request signatures from the Board.

REPORTS

Superintendent's Report

The 2017-2018 Opening Day Ceremony will be held on Monday, August 28th. The welcome back
letter to staff will be sent out on Friday, August 11th. Breakfast will be served at 7:30 a.m., followed
by new staff introductions and opening remarks by Mr. Petralia.

An Administrative Council meeting was held on August 2, 2017. It was the first opportunity to
welcome our new administrative staff and gather our central office team along with our building
leadership. A copy of the meeting's agenda was provided to the Board.

New Teacher Orientation has been scheduled for Monday, August 21st at Greenland Central School. Members of the central office team will meet with first year teachers to review curriculum items, present our SAU 50 Vision for Learning, review special education guidelines, and PowerSchool implementation. A panel of second year teachers will be included on the agenda so that first year teachers can ask questions of the panel.

Mr. Petralia will attend the Collective Bargaining Retreat, which is sponsored by the New Hampshire School Administrators Association, on August 15th and 16th. He has attended the last 3 years and has learned something new every year. This year's agenda includes a wide range of topics and expert presenters.

The SAU 50 Community Preschool Program is moving from its present location at Greenland Central School, to Rye Elementary for the 2017-2018 school year. The physical move occurred last week. The Rye School Board approved the move during the July 19th Board meeting. Formal communication to affected preschool families were sent on August 8th.

Mr. Petralia has two recommendations from Mr. Latchaw for the Music Teacher and School Nurse positions that will be talked about in more depth during the New Business portion of the meeting.

Principal's Report

Mr. Latchaw notified the Board that he has sent staff a letter in preparation for the start of the new school year. The letter includes a schedule of SAU and building meetings taking place August 23-25th.

Mr. Latchaw informed the Board that the Back to School Picnic will be held at the Old Town Hall on Wednesday, August 30th and is hosted by the Newington School Supporters.

The Fox Point Sunset Road Race will take place on Saturday, September 9th. The event is hosted by the Newington School Supporters and serves as the main fundraiser for NPS. Anyone interested in volunteering for the event can contact Mr. Latchaw.

The new school website is expected to be activated on or after August 21st.

Mr. Latchaw informed the Board that there are 48 students enrolled at NPS for the 2017-2018 school year.

NEW BUSINESS

A.L.I.C.E Training

Mr. Latchaw opened this evening introducing Officer Sean O'Reilly of the Newington Police Department, and shared a packet with information that could possibly be shared with parents and staff. Officer O'Reilly shared more information on the A.L.I.C.E program and explained that the NPS staff could sign off on the program to commit to following the steps in case of an emergency. A packet was given with the steps and protocols for the training. The FBI and Homeland Security are on board with this particular program, but Officer O'Reilly but the State of New Hampshire cannot dictate which program to use, they can only recommend the use of some sort of program. He also wanted to share that the program can start with A (Alert) and go right to E (Evacuate) if it is appropriate. Officer O'Reilly feels that the Town Hall and Coleman Drive are good rally points when there is an emergency because the fire station would probably be too busy and become unsafe. The children would be bussed from those two rally points and then brought to the Old Town Hall. This is where the parents would

pick their children up. Mr. Latchaw feels that having a more solid plan in place would be better for the school.

On a motion by Mr. O'Reilly, seconded by Dr. Joyce, to approve the A.L.I.C.E program for Newington Public School. Vote: 2:0

Chief Bilodeau of the Newington Police Department commended on Officer O'Reilly's passion for the program and his efforts to bring this particular program to the school. Officer O'Reilly feels strongly about this program because law enforcement cannot always get to the school in time. He shared that most shootings occur within 5 minutes of the shooter arriving at a location. He would also like to inform the NPS parents of this program in order to make them feel more comfortable.

Mr. Katkin shared that the paving at NPS has started, but is not complete. He said it needs time to settle and sink until the final coat is put on. The plan is to have the first phase of the binding coat completed before the start of school. The final coat will be done in the spring.

Mr. Katkin shared the DOE 25 information with the Board. The Board signed the documents. The Expendable Trust Funds will not be shown on this report because they were not approved until March, meaning they can't be used until the next fiscal year.

On a motion by Mr. O'Reilly, seconded by Dr. Joyce, to approve the Math Curriculum Adoption. Vote: 2:0

Ms. Ransom provided the Board with a budget process outline for FY 2018-2019. She is also attempting to get items encumbered so that the Administrators know the balances going forward. She set up a new spreadsheet for the Board to see the financial statements and to see what monies are owed or obligated. She is asking the Board for feedback on how they like this setup.

A letter was received from Marcia Leach regarding Article 18 of the CBA. She calculated that she is owed \$3,700, which does not require Board Approval because it is in the CBA. Mr. Petralia wanted to point out that this was not budgeted for the FY 2017-2018 year. He did share that there are funds leftover. It would need to be paid to Ms. Leach prior to June 30, 2018.

On a motion by Mr. O'Reilly, seconded by Dr. Joyce, to approve the payment of the retirement stipend for Ms. Leach in the amount of \$3,700. Vote: 2:0

In accordance and compliance with RSA 189:14-a, 189: 39, and 189: 39b, Mr. Petralia placed into nomination Mr. Gene Guth as the .15 music teacher at Newington Public School.

Mr. Petralia distributed application materials and reviewed Mr. Guth's credentials with the Board.

On a motion by Mr. O'Reilly, seconded by Dr. Joyce, to accept the nomination of Mr. Guth for the .15 music position. Vote: 2:0

In accordance and compliance with RSA 189:14-a, 189: 39, and 189: 39b, Mr. Petralia placed into nomination Ms. Erin Russo as the School Nurse at Newington Public School. Mr. Petralia distributed application materials and reviewed Ms. Russo's credentials with the Board.

On a motion by Mr. O'Reilly, seconded by Dr. Joyce, to accept the nomination of Ms. Russo for the 10 hour per week School Nurse Position. Vote: 2:0

Mr. Latchaw has also recommended a candidate for the Physical Education/Health position and would be happy to have her work at NPS. He is also on finding a new art teacher for the school.

On a motion by Mr. O'Reilly, seconded by Dr. Joyce, to allow the Superintendent to appoint a Physical Education/Health Teacher and Art Teacher upon the recommendation of the Principal was unanimously approved. Vote: 2:0

Policy Review

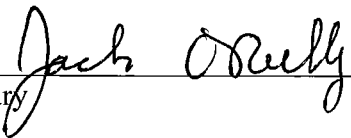
On a motion by Mr. O'Reilly, seconded by Dr. Joyce, policy IKB was unanimously approved for 2nd Reading. Vote: 2:0

On a motion by Mr. O'Reilly, seconded by Dr. Joyce, policy IIAE was unanimously approved for 2nd Reading. Vote: 2:0

ADJOURNMENT

On a motion by Mr. O'Reilly, seconded by Dr. Joyce, the Board adjourned their meeting at 7:04 p.m.

Respectfully Submitted,
Briana Spechuilli


Secretary