

NEWINGTON SCHOOL DISTRICT
School Administrative Unit 50
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The regular monthly meeting of the Newington School Board took place on Tuesday, July 11, 2017 at 6:15 p.m. at the Newington Public School.

PRESENT:

School Board Members: Mark Joyce (Chair)
David Mueller
Jack O'Reilly

Administrators: Kelli Killen, Assistant Superintendent
James Katkin, Business Administrator
Amy Ransom, Assistant Business Administrator
Sarah Reinhardt, Special Education Director
Lorraine Curtis, Database Administrator
Peter Latchaw, Principal

CALL TO ORDER – Dr. Joyce called the meeting to order at 6:16 p.m.

SECRETARY'S REPORT

On a motion by Mr. Mueller, seconded by Dr. Joyce, the public minutes of 6/13/17 were approved.
Vote: 2:0

On a motion by Mr. Mueller, seconded by Dr. Joyce, the non-public minutes of 6/13/17 were approved.
Vote: 2:0

FINANCIAL REPORT

On a motion by Mr. O'Reilly, seconded by Mr. Mueller, the manifest for 5/25/17 through 06/20/17 was unanimously approved in the amount of \$196,604.51. Vote: Unanimous

On a motion by Mr. O'Reilly, seconded by Mr. Mueller, the manifest for 06/21/17 through 06/22/17 was unanimously approved in the amount of \$261,323.97. Vote: Unanimous

On a motion by Mr. O'Reilly, seconded by Mr. Mueller, the manifest for 06/23/17 through 06/30/17 was unanimously approved in the amount of \$8,784.75. Vote: Unanimous

On a motion by Mr. O'Reilly, seconded by Mr. Mueller, the manifest for 07/01/17 through 07/11/17 was unanimously approved in the amount of \$10,984.64. Vote: Unanimous

BUSINESS ADMINISTRATOR'S REPORT

Mr. Katkin informed the Board that the Business Office is in the process of finalizing the financials for FY 2016-2017 and will share the result at a future Board meeting. Mr. Katkin believes that there should be approximately \$150,000-\$175,000 remaining in the unreserved fund balance.

UNFINISHED BUSINESS

A.L.I.C.E. Training

Mr. Latchaw informed the Board that the NH Department of Education does not have a specific position regarding school safety policies, as long as Newington Police Department is kept informed of any new/updated policies. The Newington Police Department is ready to present further information on the A.L.I.C.E. training and the plan is to hold the presentation during the August Board meeting.

Non-Resident Tuition Rate

As requested by Dr. Joyce during the June Board meeting, Mr. Katkin provided the Board with a summary of tuition rates from other schools, such as St. Patrick's in Portsmouth and Sacred Heart in Hampton, to derive the established rate for Newington. It was recommended to the Board to maintain the proposed non-resident rate of \$6,683.33 for the 2017-2018 school year, which is based on the formula while keeping Newington Public School competitive within the marketplace.

On a motion by Mr. O'Reilly, seconded by Dr. Joyce, to accept the rate for the Non-Resident Tuition Rate of \$6,683.33, and the rate for Tuition Students of Employees of \$3,341.67 was approved. Vote: Unanimous

Policy Review

The policies will be discussed at the August meeting.

NEW BUSINESS

Ms. Killen welcomed Ms. Ransom, who officially began her assignment as Assistant Business Administrator on July 3rd.

Ms. Killen informed the Board that the central office reorganization project has been completed. Ms. Curtis' office is now located at Rye Junior High, but she will continue to serve the entire district. Mr. Katkin and Ms. Wick have moved from the second floor to the first floor. Ms. Ransom's office is on the second floor, where the financial assistants, Ms. Sherman and Ms. Clark, used to be prior to the reorganization. Ms. Killen's office is also on the second floor, and the financial assistants have moved into the previous office of Mr. Katkin and Ms. Wick on the second floor.

NHSBA Workshops

Ms. Killen provided a list of available workshops for school board members through the New Hampshire School Boards Association and asked the Board to contact Ms. Tracy Dumais, the new Secretary to the Superintendent, if he/she wished to attend a workshop.

NELMS Training

Ms. Killen provided the Board with a summary detailing the results of the supervision and evaluation training of SAU 50 building administrators by the New England League of Middle Schools. The training began in August 2016 and finished in May 2017. Dr. Kathleen Sciarappa of the New

England League of Middle Schools (NELMS) facilitated the training and provided the summary of results in June 2017.

Secondary Advisory Meeting Dates

Ms. Killen notified the Board of the scheduled meeting dates for the 2017-2018 school year:

Tuesday, September 26, 2017 at 5 p.m.;
Tuesday, December 5, 2017 at 5 p.m.;
Tuesday, March 6, 2018 at 5 p.m.;
Tuesday, May 1, 2018 at 5 p.m.

These meetings will be held in the Principal's Conference Room at Portsmouth High School.

ASSISTANT SUPERINTENDENT'S REPORT

Ms. Killen presented the new three year curriculum plan, which included completing performance indicators, combine ICT and Tech Ed to STEM curriculum, assessment of competencies, prepare for state assessment, institute an SAU 50 Assessment Committee, complete Health, complete Social Studies PK to 5th, prepare new Science assessment for grades 5 and 8, continue with adoption processes, increase membership of the Curriculum Cabinet, ensure new staff have curriculum and assessment training and support, project-based learning, and best practices.

SPECIAL EDUCATION DIRECTOR'S REPORT

Ms. Reinhardt discussed the FY 2017-2018 Special Education plan, which included a monthly process review of Special Education files at MHT, provide training and ongoing professional development to teachers, meet monthly with LEA representatives and attend workshops, increase consistency in compliance, and teacher participation in all professional development and meetings regarding compliance monitoring.

Ms. Reinhardt also reminded the Board that they are required to approve the acceptance of all federal grants for IDEA, Preschool and Title I.

On a motion by Mr. Mueller, seconded by Mr. O'Reilly, to accept the all federal grants for the 2017-2018 school year. Vote: Unanimous

PRINCIPAL'S REPORT

Mr. Latchaw reflected on the goals that were accomplished during the 2016-2017 school year, such as NPS's involvement with the community through luncheons, open houses, and family pizza night with the fire department, collaborative STEM projects, and implementation of Project Based and Personalized Learning curriculum.

Mr. Latchaw presented the Board with a list of goals for the 2017-2018 school year, such as creating a digital school calendar for families and staff to utilize, roll out the new school website and update it weekly, and a school wide project based task that involves the Newington Community.

Mr. Latchaw also updated the Board on NPS building and grounds maintenance projects, such as paving the back parking lot, cleaning of gym ceiling, window screen repairs, re-painting exterior doors and interior painting, and floor waxing and shampooing of all carpets.

Mr. Latchaw also informed the Board that he and Ms. Beth Brown will hold the first NPS Kindergarten Camp on August 17th. The camp will allow new kindergarten students to ride the school bus and spend a few hours in the school to become acclimated and learn the procedures as a group to help create ease the first day of school transition.

FUTURE AGENDA ITEMS

A short meeting with the School Board members will be scheduled at the end of the month with Mr. Katkin regarding the financial report.

Mr. Katkin will provide further information regarding the heating control issue during the August meeting.

FUTURE MEETING DATES

August 8, 2017 6:00 p.m.

September 12, 2017 6:00 p.m.

RECESS

On a motion by Mr. Mueller, seconded by Mr. O'Reilly, the Board recessed their meeting at 6:37 p.m.

RECONVENE

On a motion by Mr. Mueller, seconded by Mr. O'Reilly, the Board returned to public session at 6:45 p.m.

RETREAT AGENDA ITEMS

Budget Process for Fiscal Year 2019

Ms. Ransom will have further information on the budget process for FY 2019 at the August Board meeting.

Review of 2016-2017 Goals

Dr. Joyce shared how he was able to follow up on Mr. Latchaw's goals in his report. He noticed that the goals set forth for 2016-2017 had been accomplished and asked Mr. Latchaw if there was anything he felt he wasn't able to reach. Mr. Latchaw and the Board reviewed the goals and concluded that all of the goals had been reached and had been discussed throughout the year during the monthly Board meetings.

Dr. Latchaw asked the Board if there were any suggestions or feedback on the parent survey that could lead to a goal for next year. Mr. Latchaw shared that on a majority of the responses, 80-85% strongly agreed to the questions. Mr. O'Reilly asked how many people from the school responded to the survey and Mr. Latchaw reported that 27 out of 39 families participated in the survey.

Dr. Joyce shared with the Board and Mr. Latchaw a few items to be taken into consideration for the 2017-2018 goals, such as engaging in communications to the community to ensure their support and to have every child make progress. The 2017-2018 goals will be drafted and presented at the September Board meeting.

Dr. Joyce also suggested having the reports sent to the Board by the end of the day on Friday, and that the Board read the reports in advance. The other Board members agreed to this as well. Dr. Joyce asked if anyone else had suggestions to help the Board be more efficient. The Board requested that any New Business item that is presented at the beginning of a Board meeting will include the name of the individual assigned to the issue.

ACTION ITEM

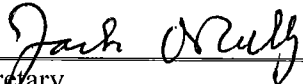
Ms. Killen shared the work of a sub-committee whose task was to research various learning management systems. Ms. Killen shared the Administration's recommendation to implement the learning management system, Schoology for the 2017-2018 school year.

On a motion by Mr. O'Reilly, seconded by Mr. Mueller, the Board approved the cost of \$520.00 to implement the Schoology platform for the 2017-2018 school year. Vote: Unanimous

ADJOURNMENT

On a motion by Mr. Mueller, seconded by Mr. O'Reilly, the Board adjourned their meeting at 7:13 p.m.

Respectfully Submitted,
Briana Spechuilli


Secretary