

**NEWINGTON SCHOOL DISTRICT**  
School Administrative Unit 50  
48 Post Road, Greenland, New Hampshire 03840  
Phone (603) 422-9572 Fax (603) 422-9575

The regular monthly meeting of the Newington School Board took place on Tuesday, October 8, 2019 at 5:00 p.m. at the Newington Public School.

**PRESENT:**

School Board Members: Dr. Mark Joyce (Chair)  
Mr. Chris Russo

Administrators: Salvatore Petralia, Superintendent  
Kelli Killen, Assistant Superintendent  
Peter Latchaw, Principal

Other Staff Present: Samantha Fuller, Secretary to the Superintendent

Visitors: Beth Brown, NPS Teacher

**CALL TO ORDER** – Dr. Joyce called the meeting to order at 5:03 p.m.

**SECRETARY'S REPORT**

*On a motion by Mr. Russo, seconded by Dr. Joyce, the public minutes of September 10, 2019 were approved. Vote: 2-0-1*

**COMMUNICATIONS**

Mr. Petralia updated the Board on a summary from the Department of Education Bureau of Federal Compliance, regarding a NPS site visit conducted on June 7, 2019. The DOE requested SAU 50 respond to several items to rectify compliance issues related to the Federal Grant Funds.

Mr. Petralia presented a letter from The Department of Education, Bureau of Student Support, which provided a list of Newington School District approved Special Education Programs.

Mr. Petralia informed the Board he received a letter of resignation from the NPS Guidance Counselor. The matter is to be discussed in greater detail during the Personnel portion of the meeting.

**FINANCIAL REPORT**

Ms. Ryan, SAU 50 Business Administrator, was not in attendance.

Mr. Petralia informed the Board that a revised manifest from June 29-June 30<sup>th</sup>, in the amount of \$4,706.84, had been added to the evenings report due to a credit received prompting a change in the manifest.

*On a motion by Mr. Russo, seconded by Dr. Joyce, the manifest for June 29, through June 30, 2019 was approved in the amount of \$4,706.84. Vote: 2-0-1*

*On a motion by Mr. Russo, seconded by Dr. Joyce, the manifest for September 10, through September 20, 2019 was approved in the amount of \$86,700.36. Vote: 2-0-1*

*On a motion by Mr. Russo, seconded by Dr. Joyce, the manifest for September 21, through October 4, 2019 was approved in the amount of \$85,259.32. Vote: 2-0-1*

The Board thanked Ms. Ryan for including the detailed summary page within the financial report as they previously had requested.

Mr. Petralia noted that Ms. Ryan was in the final stages of completing the DOE 25 and MS-25. She is waiting on one final piece from the auditor and the report should be ready for signatures by the end of the week.

### **RECOGNITION OF GROUPS OR INDIVIDUAL VISITORS**

Dr. Joyce welcomed Ms. Beth Brown, NPS Kindergarten/Grade 1 Teacher, to the meeting.

### **REPORTS**

#### **Superintendent's Report**

As a follow up to the September 10<sup>th</sup> School Board meeting, Mr. Petralia included the water testing results from April 12, 2019. The Board would like the water test to be retaken during October to establish a new baseline point now that all faucet updates are completed. Mr. Petralia will ask Ms. Wick to set up the appointment for retesting the water. Dr. Joyce requested the maintenance schedule reflect the change going forward that water testing will occur annually during the month of October.

Mr. Petralia reminded the Board the next School Board Meeting is November 12<sup>th</sup>, followed by the SAU 50 Joint Board meeting on November 13<sup>th</sup>. The preliminary SAU 50 FY21 Budget will be presented at the meeting on November 13<sup>th</sup>.

#### **Assistant Superintendent Report**

Ms. Killen provided an update on PLC meetings with NPS staff. She reported to date she has completed twenty-seven classroom visits across SAU 50.

October 11<sup>th</sup> will be the first early release day for schools in SAU 50. Ms. Killen shared grade level teams will be divided into groups and work together on professional development goals from 1:00 to 2:30 p.m. on that day.

#### **Principal's Report**

Mr. Latchaw provided Board members copies of the Blizzard Bag packets that will be sent to the state of New Hampshire for approval.

Mr. Latchaw announced the annual Fox Point Sunset Road Race raised the most funds to date at approximately \$10,200 through fundraising efforts of the Newington School Supporters.

NPS teachers will be conducting fall student/family conferences during the week of October 21<sup>st</sup>. During conferences teachers will provide parents information regarding the grading continuum to be implemented in K-6<sup>th</sup> grade. Students in grade 3-6 will play an active role presenting during the conferences.

Mr. Russo noted he has had the opportunity to experience NPS conference techniques that utilize student participation with his own children. He stated the format has been an excellent process.

The Board shared their appreciation of NPS teachers and Mr. Latchaw adapting the updated student/parent/teacher conference model. He commended them for stepping forward and embracing the learning continuum approach.

Mr. Latchaw reminded the Board of the upcoming safety drill. He invited them to observe the drill scheduled for October 22<sup>nd</sup>, at 12:30 a.m.

The Board and Mr. Latchaw thanked Mr. Leinhardt for the extensive work he did establishing maintenance forms, objectives and daily check lists.

The creation and goals of a Parent Survey was discussed. Mr. Latchaw will create and distribute a survey to former NPS middle school parents and ninth grade parents regarding student preparedness in their new schools (study habits, prioritizing, and homework).

### **Board Reports**

**Facility** – Mr. Latchaw presented a maintenance schedule matrix he compiled with Mr. Russo.

**Policy** – The Policy Binder is currently being reviewed by attorney William Phillips of the NHSBA. Mr. Grattan and Ms. Moynahan recently created a policy regarding social media for students and staff. This will also go to attorneys for review once the draft is completed.

### **UNFINISHED BUSINESS**

#### **Water Testing**

Mr. Petralia shared the water testing results from April 2019. Dr. Joyce asked that the testing be done again during October in order to establish a new baseline now that facility updates have been completed. Mr. Latchaw will work with Ms. Wick in setting up the testing. Dr. Joyce reminded Mr. Latchaw to also update the maintenance schedule to reflect an annual October date for future water testing.

## **NEW BUSINESS**

### **Staff Travel Reimbursement**

Mr. Latchaw requested the Board approve travel reimbursement for Ms. Abby Lundborn to attend the Orton-Gillingham Classroom Educator training in Charlotte NC. Ms. Lundborn requested reimbursement for travel cost only; she would not need lodging.

*On a motion by Mr. Russo, seconded by Dr. Joyce the Board approved travel reimbursement costs of up to \$215.00 for Ms. Lundborn to attend the Orton-Gillingham training in Charlotte NC and to use the experience as a pilot program for other staff members in the future. Vote 2-0-1*

### **PERSONNEL**

*On a motion by Mr. Russo, seconded by Dr. Joyce the Board accepted with regret, Ms. Gina Abood's resignation as Guidance Counselor at Newington Public School effective October 31, 2019. Vote 2-0-1*

Mr. Latchaw noted that current student needs have shifted. Going forward he will have conversations with Ms. Reinhardt and Mr. Petralia about the guidance position transitioning from a Special Education to a General Education position.

### **NON PUBLIC SESSION**

*On a motion by Mr. Russo, seconded by Dr. Joyce, the board voted to enter into non-public session at 5:39 p.m. per RSA 91-A: 3 II (c). Roll Call: 2-0-1*

### **RETURN TO PUBLIC SESSION**

*On a motion by Mr. Russo, seconded by Dr. Joyce, the Board voted to come out of non-public session and seal the non-public minutes at 5:45 p.m. Roll Call: 2-0-1*

### **ADJOURNMENT**

*On a motion by Mr. Russo, seconded by Dr. Joyce, the Board adjourned their meeting at 5:46 p.m. Vote: 2-0-1*

Respectfully Submitted,  
Samantha Fuller  
Secretary to the Superintendent

  
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Chris Russo, School Board Secretary

11/12/19  
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Date