State Criminal Background Checks for Non-Narragansett Residents

Note: In addition to applying for a criminal background check at one of the two locations listed below, you must submit a Narragansett School System Release of Information Form.

1. Local Police Station

You can get a background check from a police station in the city or town where you live.

2. Rhode Island Attorney General’s Office

Due to increased security measures in both the private and public sectors, the need for state criminal background check, or “BCI” as it is commonly referred to, continues to rise. A BCI is performed using the person’s name and date of birth and is only conducted within the State of Rhode Island. A BCI will not indicate if you have an out-of-state criminal offense.

Cost:
A BCI costs $5. Check, money order, or credit cards accepted (cash not accepted). Please make check out to “BCI.” Please note: a processing fee of two percent plus 50 cents will be charged per credit card transaction.

In person:
Appear at the Attorney General’s Customer Service Center, located at 4 Howard Avenue, Cranston, with a valid form of identification and payment. Examples of acceptable identification include:

- Valid state issued driver’s license
- Valid state issued identification card
- Valid United States passport

Please Note: One state background check per person at the BCI window. If you require state background checks for multiple individuals, please consider sending in the mail. Otherwise, you will be required to drop them off to be picked up when completed by BCI staff.

In-person state background checks are ONLY available at the Attorney General's Customer Service Center, located at 4 Howard Avenue, Cranston.