

NARRAGANSETT SCHOOL SYSTEM

FACILITY USE AND INDEMNIFICATION AGREEMENT

COMPLETED FORM (FRONT & BACK) SHOULD BE RETURNED TO THE OFFICE OF THE PRINCIPAL OF THE FACILITY TO BE USED.

DATE: _____

EVENT TITLE: _____

SCHOOL LOCATION: _____ ROOMS REQUESTING: _____

DATE(S) OF USE: _____ TIME OF USE: FROM: _____ THROUGH: _____

ORGANIZATION _____ CONTACT PERSON: _____

E-MAIL REQUIRED: _____ TELEPHONE: _____

ADDRESS _____ TYPE OF ACTIVITY OR SPORT: _____

IF YES,

WILL EQUIPMENT BE NEEDED? Yes: ____ No: ____ PLEASE LIST: _____

NUMBER OF PARTICIPANTS EXPECTED: ____ SPECTATORS: YES: ____ NO: ____ ESTIMATED NUMBER: ____

SPECIAL DETAILS: _____

WILL ADMISSION BE CHARGED: YES: ____ NO: ____ AMOUNT: _____

HOW WILL FUNDS BE USED?

EMERGENCY PERSONNEL-IF REQUIRED BY SCHOOL DISTRICT

(REQUIRED FOR GROUPS OF 150 OR MORE SPECTATORS AND PARTICIPANTS)

THIS AREA MUST BE SIGNED PRIOR TO RETURNING TO SCHOOL OF USE

# NEEDED	POLICE CHIEF INITIAL	# NEEDED	FIRE CHIEF INITIAL

APPLICANT HAS RECEIVED A COPY OF SCHOOL DISTRICT POLICY RE: USE OF SCHOOL FACILITIES AND AGREES TO ABIDE BY THE PROVISIONS THEREIN.

SIGNATURE OF PERSON RESPONSIBLE

DATE

FS DIRECT LOGGED

PRINCIPAL'S OFFICE	ADMINISTRATION OFFICE
Approval _____ Denial _____	Approval _____ Denial _____
BUILDING PRINCIPAL'S SIGNATURE (ABOVE) DATE _____	SUPERINTENDENT (OR DESIGNEE) SIGNATURE (ABOVE) DATE _____
REASON FOR DENIAL	REASON FOR DENIAL

DUE TO THE NEW FIRE CODE REGULATIONS IN THE STATE OF RHODE ISLAND PRIOR TO EVERY INDOOR EVENT A MESSAGE MUST BE READ POINTING OUT ALL FIRE EXITS.

The person or organization using school property, including school fields, will be responsible for providing proof, upon request, that they have permission to use the facilities. A copy of your e-mail confirmation will be your proof.